

MINUTES OF THE SCHOOLS FORUM MEETING

MONDAY 16 JANUARY 2017

Schools Members:

Headteachers:

Special (1)

*Martin Doyle (Riverside)

Children's Centres (1)

*Peter Catling (Woodlands Park)

Primary (7)

*Angela McNicholas (OLM)

*Dawn Ferdinand, (The Willow)

*Linda Sarr for Cal Shaw (Chestnuts)

*Fran Hargrove (St Mary's CE)

(* Julie D'Abreu (Devonshire Hill)

* Emma Murray (Seven Sisters)

*Will Wawn (Bounds Green)

Secondary (2)

*Andy Webster (Park View)

*Tony Hartney (Gladesmore)

Primary Academy (1)

*Sharon Easton (St Paul's and All Hallows)

Secondary Academies (2)

Arthur Barzey (Woodside)

*Michael McKenzie (Alexandra Park)

Alternative Provision

Kaz Birk

Governors:

Special (1)

*Jean Brown (The Vale)

Children's Centres (1)

*Melian Mansfield (Pembury)

Primary (7)

*Asher Jacobsberg (Welbourne)

(A)Andreas Adamides (Stamford Hill)

*John Keever (Seven Sisters)

(A)Michael Cunningham (Muswell Hill)

*Laura Butterfield (Coldfall)

*Lorna Walker (Rokesly Infants)

*Zena Brabazon (Seven Sisters)

Secondary (3)

(A)Imogen Pennell (Highgate Wood)

*Johanna Hinshelwood

Primary Academy (1)

(A)Natasha Lewis (St Ann's)

Secondary Academies (2)

*Marianne McCarthy (Heartlands)

Non School Members:-

Non – Executive Councillor

*Cllr Ann Waters

Professional Association Representative

(A)Ed Harlow

Trade Union Representative

*Pat Forward

14-19 Partnership

*Russ Lawrence

Early Years Providers

*Susan Tudor-Hart

Faith Schools

*Geraldine Gallagher

Pupil Referral Unit

*Angela Ryan

Observers: -

Cabinet Member for CYPs

Cllr Elin Weston

Also attending:

LBH Director of Children's Services

*Jon Abbey

LBH Assistant Director, Schools and Learning

* Rory Kennedy

LBH Assistant Director, Quality Assurance, Early Help & Prevention

* Gill Gibson

LBH Head of Finance - Child, Adults and Schools

*David Tully

LBH Interim Finance Business Partner (Schools and Learning)

*Yoke O'Brien

LBH Head of Early Help and Prevention

*Gareth Morgan

LBH Head of SEN and Disability

* Vikki Monk -Myer

*Evelyn Riordan

LBH Acting Head of Governor Services

*Carolyn Banks

Haringey Clerk (minutes)

*Jonathan Adamides-Vellapah

* Members present

A Apologies given

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MINUTE No.	SUBJECT/DECISION	ACTION BY
1.	CHAIR'S WELCOME	
1.1	The Chair welcomed all members and attendees to the meeting	
2.	APOLOGIES AND SUBSTITUTION MEMBERS	
2.1	Apologies: Noted.	
2.2	Substitutions: Noted.	
3.	DECLARATION OF INTEREST	
3.1	None.	
4.	MINUTES OF THE MEETINGS 03 DECEMBER 2016	
4.1	The minutes of the 03 December 2016 were approved.	
5.	MATTERS ARISING 03 DECEMBER 2016	
5.1	8.4 – Vikki Monk Mayer to hold initial scoping discussion with Zena Brabazon and report back to the Forum. This action is outstanding and will be reviewed	VMM/ Brabazon
6.	UPDATE DEDICATED SCHOOLS GRANT (DSG), BUDGET 2017/18	
6.1	<p>David Tully: Head of Finance, Children, Schools and Adults, presented the paper and the members noted that:</p> <ul style="list-style-type: none"> • This updates the Forum on the 2017/18 Schools budget strategy following the publication of the indicative Dedicated Schools Grant (DSG) 2017/18 and the 2017/18 pupil data • This builds on the previous paper presented on the 20 October 2016 and officers had been asked to revisit the proposals following the 03 December 2016 meeting • The information presented builds on the preparation for the National Funding Formula (NSFF), which has resulted in a Department of Education (DfE) exercise that has rebased the existing three blocks of the DSG and created a fourth 'central' block • £550k is transferring from ESG to DSG and there are requests for delegation on these funds • The Forum agreed to take each recommendation separately. 	
6.2	FUNDING FOR 2017/18	
6.2.1	<p>David Tully: Head of Finance, Children, Schools and Adults, presented this section and the members noted that:</p> <ul style="list-style-type: none"> • The first change in April 2017 is the move to an Early Years funding formula • The 2017/18 Indicative DSG comprises: <ul style="list-style-type: none"> ❖ Schools Block (SB) – based on the schools' block units of funding (SBUF) ❖ Early Years Block (EYB) ❖ High Needs Block (HNB) <p>Each block has associated funding streams allocated:</p> <ul style="list-style-type: none"> • The regulatory element with element of the ESG has been transferred to the DSG and is included in the SBUF • The enclosed tables gave the breakdown of funding • Additional funding has been confirmed for special educational needs and disabilities (SEND) • The national copyright licenses fee will be deducted by the EFA from Haringey's DSG payment. 	

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6.2.2	<p>The following was asked: Q= The £550k is this a drop from the £2.9m previously last year? A= The £550k has always been received as part of ESG settlement. The remaining £2.2million is being phased out and will cease in September 2017.</p>	
6.2.3	<p>RESOLVED (1) The Forum noted the available funding in the Schools Funding Settlement announced by the DfE in December 2016.</p>	
6.3	CARRIED FORWARD FUNDING FROM 2016/17 TO 2017/18	
6.3.1	<p>David Tully: Head of Finance, Children, Schools and Adults, presented this section and the members noted that the brought forward for 2016/17 is £3.252m, the majority of which is Early years accrued funding.</p> <p>The Forum noted that the High Needs Block is overspent and this is being balanced by the overall DSG carry forward, which the Local Authority (LA) manages. The Forum noted that the LA must set an overall balanced budget in 2017/18.</p>	
6.3.2	<p>The following was asked: Q= Is the 2 year old monies not ring fenced? A= No, technically there is no ring fence, however going forward they may put in place more discreet funding streams.</p> <p>Q= The changes in the HNB, is there not an overall increase in 2017/18 that will mitigate the overspend? A = There is an overspend this year 2016/17 and a rebasing exercise will take place for 2017/18.</p> <p>Noted that members raised concerns on additional strains on the early year's block and the overall funding on all Early Years providers.</p>	
6.3.3	<p>RESOLVED (2) The Forum noted the likely available brought forward DSG for 2017/18 of £1.970m.</p>	
6.4	SCHOOLS BLOCK 2017/2018	
6.4.1	<p>David Tully: Head of Finance, Children, Schools and Adults, presented this section and the Forum noted that the LA is required to complete the Proforma Tool for 2017/18. This section was updated from 3.1.9 and the amended appendices were circulated and hard copies provided at the meeting.</p> <p>The Forum noted that two illustrated options were presented showing the distribution through the comparative formulas, considering the adjustments for deprivation. Noted that the calculations included the minimum funding guarantee (MFG).</p>	
6.4.2	<p>RESOLVED (3) The Forum noted the impact of the formula on the basis of the illustrated £191,044m through the Authority Proforma Tool.</p>	

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6.4.3	The Forum discussed both options provided and highlighted that whilst the formula sought to minimise the turbulence in funding, the chosen option should be sustainable and fairest outcome for the children.	
6.4.4	The Forum voted on options and Option B was confirmed (Vote 8 for option A 15 for option B)	
6.4.5	RESOLVED (4) The Forum decided that the APT formula for 2017/18 should use IDACI weightings based on option B.	
6.4.6	David Tully: Head of Finance, Children, Schools and Adults, presented this section and noted that this £550K is for the statutory and regulatory services, which were previously funded by the ESG and transferred to the DSG.	
6.4.7	The Forum asked the following: Q= If the requests were not approved what would the consequences be? A= Each School would have to fund these services separately as the money will go to each individual school. Q= Can we confirm that this is not new money? A= Yes, this is not new money but part of the original ESG.	
6.4.8	The Forum voted by a majority to approved the allocations.	
6.4.8	RESOLVED (5) The Forum agreed to allocate £550k for ESG transferred to DSG in 2017/18 of which £172k is to be allocated to the education welfare service £378k for discharging statutory and regulatory duties	
6.4.9	Rory Kennedy: Assistant Director, Schools and Learning Schools spoke on the request for £484 to be allocated to School Standards to support the evolving education services.	
6.4.10	The Forum noted that there is no increase in the amount requested and the allocation was agreed a unanimous vote.	
6.4.11	RESOLVED (6) The Forum agreed to allocate £484k for Schools Standards in 2017/18.	
6.4.12	Jon Abbey: Director of Children's Services spoke on the request for £800k for Looked After Children (LACs). The Forum noted that the aim has been to reduce the request for funding, however the presenting need for the service continues to rise and the LA must meet its statutory obligation and provide the best outcomes.	
6.4.13	The Forum voted unanimously to agree the allocation.	
6.4.14	RESOLVED (7) The Forum agreed to allocate £800k for Looked After Children (LAC)	

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	Residential Places in 2017/18.	
6.4.15	Gill Gibson: Assistant Director, Quality Assurance, Early Help & Prevention and Gareth Morgan: Head of Early Help and Prevention, presented the overview for the £350k Early Help request. The Forum noted that the appendix: 7 set out the rational including the supporting data.	
6.4.16	<p>The following was noted: Q= The Family support workers can appear remote or cross over with the setting staff. Can this be resolved? A= Yes it can be amended and the service is willing to adapt to the needs of the setting.</p> <p>The response was substantiated by a member who highlighted the positive work and engagement with families.</p> <p>Members discussed further the need for the Early Help to be self-sustaining and work with all settings to meet their needs. Members highlighted that several settings have yet to be contacted or visited and this must be addressed.</p> <p>Members agreed that the service after many years of support must demonstrate value for money and where possible remove duplication of service/offer by engaging openly with all settings.</p> <p>AGREED - Gill Gibson: Assistant Director, Quality Assurance, Early Help & Prevention and Gareth Morgan: Head of Early Help and Prevention to meet with Primary Heads at their next meeting.</p>	
6.4.17	The Forum voted by a majority to allocate the funding.	
6.4.18	RESOLVED (8) The Forum agreed to allocate £350k for Early Help (Family Support) in 2017/18.	
6.4.19	<p>The Forum discussed the proposal for a de-delegation of redundancy costs and noted that:</p> <ul style="list-style-type: none"> • This request is to support redundancy costs, which may arise • A member questioned the budget assumptions • The LA had a regulatory duty to cover redundancy costs • It was unclear if VA schools could access the fund. <p>The Forum discussed the options should de-delegation not be agreed and noted that the LA had the power to appeal to the Secretary of State to review the decision. The Forum noted that this may need to be undertaken as it was discussed if the DSG should be used to statutory costs.</p> <p>Members discussed that in some cases Haringey Schools HR would not communicate details with private HR providers. Members were advised that the maintained Primary and Secondary groups would vote as separate blocks.</p>	

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6.4.20	RESOLVED (9) – DECLINED DE-DELEGATION The maintained primary school representatives voted to declined (by a majority vote) to de-delegate funding for support for redundancy costs (total maintained de-delegated budget £177.6k for 2017/18)	
6.4.21	RESOLVED (10)- DECLINED DE-DELEGATION The maintained secondary school representatives declined (by an abstention vote) to de-delegate funding for support for redundancy costs (total maintained de-delegated budget £177.6k for 2017/18).	
6.4.22	Rory Kennedy: Assistant Director, Schools and Learning Schools spoke on the request for the continuation of funding for the Attendance and Welfare services.	
6.4.23	RESOLVED (11) The maintained primary school representatives agreed by majority to de-delegate funding for Attendance and Welfare services (total maintained de-delegated budget £122k for 2017/18).	
6.4.24	RESOLVED (12) The maintained secondary school representatives agreed by a majority vote to de-delegate funding for Attendance and Welfare services (total maintained de-delegated budget £122k for 2017/18).	
6.4.25	The Forum discussed the importance of sustaining the support for Underperforming Ethnic Minority Groups. Members discussed that there is a targeted plan to re-dress the achievement of specific cohorts as outlined in the Las strategy.	
6.4.26	RESOLVED (13) The maintained primary school representatives agreed by a majority vote to de-delegate funding for support for the Underperforming Ethnic Minority Group (total maintained de-delegated budget £612k for 2017/18).	
6.4.27	RESOLVED (14) The maintained secondary school representatives agreed by a majority vote to de-delegate funding for support for the Underperforming Ethnic Minority Group (total maintained de-delegated budget £612k for 2017/18).	
6.5	HIGH NEEDS BLOCK (HNB)	
6.5.1	The Forum reviewed the information presented on the HNB noted the aims to contain the overspends and for the HNB to repay overspends. The Forum noted that the HNB is reviewing the allocation of funding which may see an increase in places available at Heartlands. Members noted in appendix: 9 the HNB proposed budget for 2017/18.	
6.5.2	RESOLVED (15) The Schools Forum notes the position on the High Needs Block	

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6.6	EARLY YEARS BLOCK	
6.6.1	<p>Ngozi Anuforo: Head of Early Help Commissioning introduced the section which detailed the following:</p> <ul style="list-style-type: none"> • The changes all LAs have to make changes in the way free Early Years education is funded • The new elements include the high pass through measures, universal hourly base rate, new destinations of supplements a separate stream of funding for nursery schools for the next two years • In December 2016, the DfE confirmed funding for 2017/18 Early Years' block allocation of £18.450m • There are implications for all Early Years settings in the borough for funding • The Early Help commissioning team is working with all provision provides including the maintained sector to work through the challenges faced • There will be a cap on centrally retained funding for 3 and 4 year old's as pass through funding is 93% from April 2017 and 95% from April 2018 • There is recognition that the Council will no longer have enough funding to provide the childcare subsidy to the eight maintained childcare settings <p>The Forum noted the tables, which illustrated the centrally retained funding for 2016/17, 2017/18 and 2018/19.</p>	
6.6.2	<p>The Forum discussed the proposals and noted the following:</p> <ul style="list-style-type: none"> • Funding is not sustainable to meet statutory duties • Loss of provision will have an impact in the borough • Consideration should be given to working across agencies and commissioning groups, such as early help and the HNB. <p>There was a question raised on working with regeneration partners and applying for European funding. The Forum noted that discussions are taking place with partners and bidding for European funding.</p> <p>The Forum noted that the Early Years Working Party has met to review all proposals.</p>	
6.6.3	<p>RESOLVED (16) The Forum agreed by a majority vote the use of centrally retained funds for 2017/18 as follows:</p> <ol style="list-style-type: none"> Early Years Quality Team £441k Early Years Commissioning Team £170k Support Services – retain the Early Years component of central support overheads attributed to all blocks £16k Trade Union Representation retain the Early Years component of maintained schools £18k Contingency £404k – recognition that with the expansion of 3 and 4-year-old provision there will also be more vulnerable children with additional needs and some provision is necessary until it is clear what needs these children will have. 	

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6.6.4	<p>The Forum noted that there is a consultation taking place and this will inform the final decisions. The Forum were advised that:</p> <ul style="list-style-type: none"> • There is a DfE cap of 52p per hour of childcare funding • Supplements are limited to three areas, deprivation, quality and flexibility • The calculations include weightings for IDACI, FSM and weighted bandings. 	
6.6.5	<p>RESOLVED (17) The Forum noted the proposed formula for 3 and 4 year olds, which is the subject of consultation with settings, prior to final decision at Cabinet on 14 February 2017.</p>	
6.6.6	<p>The Forum noted the proposal to use monies from the carried forward DSG to supplement the DfE funding of £5.66 to the Haringey funding of £6.00.</p>	
6.6.7	<p>RESOLVED (18) The Forum agreed to the proposed continued use of brought forward monies to pay providers £6 per hour for 2 year old children</p>	
6.6.8	<p>The Forum were advised that in the interim funding is required to meet transitional needs, which will be assessed via business cases.</p>	
6.6.9	<p>RESOLVED (19) The Forum agreed to the use of up to £700k from the brought forward DSG to meet the transitional needs of individual settings as the manage the loss of childcare subsidy.</p>	
7.	GROWTH FUND 2016-17	
7.1	<p>David Tully: Head of Finance, Children, Schools and Adults, presented the paper which outlined the allocations required from the growth fund for 2016-17.</p>	
7.2	<p>Members noted that:</p> <ul style="list-style-type: none"> • The funding was introduced in April 2013 and applies to in-year funding and is a contingency for growth within that year • Officers are required to report all payments and make allocations for the following financial year • The formula has been agreed by the forum and this is use to allocate the funding. 	
7.3	<p>RESOLVED The Forum agreed by a majority vote to the allocation of funding for 2016-17 and noted the remaining unallocated balance as set-out in the table provided of £263,780.</p>	
8.	APPRENTICESHIP LEVY GUIDANCE	
8.1	<p>Daksha Desai: Head of Workforce Programme introduced the paper informing the Forum on the management of the apprenticeship levy from April 2017.</p>	

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8.2	<p>Members noted that:</p> <ul style="list-style-type: none"> • Employers with an annual pay bill of £3million will be required to pay with a 2.3% of roles will be have to be designated as apprenticeships by public sector employers • There will be access to funding for apprenticeships • There was a detailed illustrative table showing the annual and monthly cost of the level • Funding cannot be top-sliced as part of the DSG. All schools will need to account for the levy in their payroll and budgets for 2017-18. 	
8.3	<p>The following was asked:</p> <p>Q= Is the levy calculated before on-costs? A= We are awaiting a confirmed response from HMRC.</p> <p>Q= Will the money be ring fenced for schools? A= There will be a general pot where funding can be accessed</p> <p>Q= How will the collection of the levy work? A= This detail has yet to be confirmed.</p> <p>Q= Will more accredited courses, especially for teaching be included? A= This has yet to be confirmed.</p>	
8.4	<p>RESOLVED</p> <p>The Forum noted the impact of the levy and potential training opportunities arising from the changes to the apprenticeships system</p> <p>The Forum noted that schools have to consider ways to maximise the levy changes to meet current skills gaps and plan future workforce needs.</p>	
9.	FEEDBACK FROM WORKING PARTIES	
9.1	Early Years Working Party. There was no further feedback provided.	
9.2	High Needs Block. There were no further updates presented,	
10.	WORK PLAN 2016/17	
10.1	The Work plans was noted.	
11.	ANY OTHER URGENT BUSINESS – NONE	
12.	<p>DATE OF FUTURE MEETINGS</p> <ul style="list-style-type: none"> • 23 February 2017 • 18 May 2017 • 29 June 2017. 	